

**MINUTES FOR REGULAR COMMISSION MEETING HELD JUNE 16, 2008
BEGINNING AT 1:00 P.M. IN THE COMMISSION BOARD ROOM IN DUCHESNE,
UTAH**

Present

Commission Chairman W. Rod Harrison, Commissioner Kent R. Peatross, Commissioner Kirk J. Wood, Chief Deputy Clerk JoAnn Evans, and Commission Assistant BobbiJo Bailey taking minutes of the meeting.

Opening Comments

Deputy Evans gave the prayer. There were no other comments.

Pledge of Allegiance

Deputy County Attorney Jonathan Stearmer joined the meeting at 1:06 P.M...

Any wishing to participate

Timesheets –

Deputy Clerk Auditor Leann Stewart joined the meeting at 1:12 P.M...

All were approved

Consideration Of Payment Vouchers

Clerk Auditor Diane Freston joined the meeting at 1:10 P.M...

The commission reviewed vouchers #106059 through #106180 dated June 16, 2008 in the amount of three hundred thirty seven thousand nine hundred ninety one dollars and seventy one cents (\$337,991.71). *Commissioner Wood motioned to approve the vouchers as presented. Commissioner Peatross seconded the motion. All commissioners voted aye and the motion passed.*

Consideration Of Business License Application For Double C Trucking And Excavation

Deputy Clerk Evans stated that this company will be hauling stuff in and out of the oil field and will sometimes require excavation. *Commissioner Peatross motioned to approve the application as presented. Commissioner Wood seconded the motion. All commissioners voted aye and the motion passed.*

Consideration Of Business License Application For Enercrest Construction Inc.

Deputy Clerk Evans stated that they have been working on this since March and are in compliance. *Commissioner Peatross motioned to approve the application as presented. Commissioner Wood seconded the motion. All commissioners voted aye and the motion passed.*

Consideration Of Business License Application For Foreland Transportation

Deputy Clerk Evans stated that this company has passed through Planning and Zoning and are in compliance. *Commissioner Peatross motioned to approve the application as presented. Commissioner Wood seconded the motion. All commissioners voted aye and the motion passed.*

-Commissioner Peatross excused himself to make a phone call to Public Works Director Glen Murphy

Consideration Of Contract Time Extension Modification For Bluebell Connector Road

Commissioner Wood motioned to move in and out of recess to update Attorney Stearmer of the discussion held in the earlier work meeting. Chairman Harrison seconded the motion. Both commissioners voted aye and the motion passed.

-Entered Recess at 1:29 P.M...

-Regular Session reconvened at 1:36 P.M...

Commissioner Peatross, Roosevelt City Manager Brad Hancock, Duchesne Mayor Clint Park, & Horrocks Engineers Project Manager Rex Harrison joined the meeting at 2:08 P.M...

Commissioner Peatross stated that Terry Feldstead with Special Service District number two (2) discussed this funding in their last board meeting and expressed concern with the way the district is currently set up they can not go into the city and work on city streets; which creates a problem of us being another four hundred thousand (\$ 400,000.00) short. He also stated that Roosevelt City Mayor Russell Cowan informed him that Roosevelt Council members approved two hundred thousand dollars (\$200,000.00) if Duchesne County put in the other two hundred thousand dollars (\$200,000.00). City Manager

Hancock stated that Roosevelt City doesn't want to confuse or jeopardize any future projects, this is a huge sacrifice; and suggested drawing a line at the city limits and consider the city boundary where its city on both sides and a major collector road coming in to justify having the boundary of the project there. Project Manager Harrison suggested getting out the plans and going over the figures.

Commissioner Peatross motioned to move in and out of recess until we get facts and figures back from Project Manager Harrison. Commissioner Wood seconded the motion. All commissioners voted aye and the motion passed.

-Entered Recess at 2:24 P.M...

-Regular Session reconvened at 3:25 P.M...

Project Manager Harrison stated that if we cut off at the city county line it would cost six hundred thirty six thousand three hundred sixty three dollars and eighteen cents (\$636,363.18) on the county side of the project; that cuts off seventy eight hundred feet (7800); and recommended rejecting the bid, pulling out, and re-advertising for next springs construction; it could be advertised under one (1) contract between the Special Service District and Utah Department of Transportation (UDOT). He also stated that UDOT will not take formal action until they have a letter from Duchesne County.

Commissioner Wood motioned to move in and out of recess to research by laws on the Special Service District. Commissioner Peatross seconded the motion. All commissioners voted aye and the motion passed.

-Entered Recess at 3:56 P.M...

-Regular Session reconvened at 4:34 P.M...

Commissioner Peatross stated that Attorney Stearmer researched the information and confirmed that they are unable to use Special Service District funds on Roosevelt City projects. Chairman Harrison stated that if Burdick Paving and UDOT are alright with shortening the project and Roosevelt City is still willing to put up two hundred thousand dollars (\$200,000.00) this would make the six hundred thirty six thousand three hundred sixty three dollars and eighteen cents (\$636,363.18) doable; the other option is to drop the contract and re-bid it. He also stated that we are still committed to the road, it makes good sense in everyone's opinion; it's the funding of the overrun that makes it a problem. City Manager Hancock stated that this road is a safety issue, every event that is held at Constitution Park creates a lot of traffic; too bad this couldn't have gone further.

Commissioner Peatross motioned to approve sending a letter to UDOT of recommendation to award construction contract with a limitation of two million two hundred thousand dollars (\$2,200,000.00) as a cap on the project. Commissioner Wood seconded the motion. All commissioners voted aye and the motion passed.

Consideration Of Payment Request No. 15 And 16, Project #STP-1584(1)0; Duchesne County Bluebell Connector Road

Commissioner Peatross motioned to approve payment No. 15 in the amount of one thousand eighty one dollars and eighty three cents (\$1,081.83) and payment No. 16 in the amount of eight thousand nine hundred eighty four dollars and thirty five cents (\$8,984.35). Commissioner Wood seconded the motion. All commissioners voted aye and the motion passed.

Consideration Of Gate Canyon Road Memorandum Of Understanding Between State Of Utah School And Institutional Trust Lands Administration And Duchesne County

Chairman Harrison stated that this Memorandum of Understanding was discussed in the work morning meeting. *Commissioner Wood motioned to approve the Memorandum of Understanding as presented. Commissioner Peatross seconded the motion. All commissioners voted aye and the motion passed.*

Consideration Of Memorandum Of Understanding Between USDA Forest Service, Ashley National Forest, Daggett County, Utah, Duchesne County, Utah, And Uintah County, Utah

Chairman Harrison stated that this Memorandum of Understanding was discussed in the work morning meeting. *Commissioner Peatross motioned to approve this Memorandum of Understanding as recommended by County Community Planning Administrator Mike*

Hyde between the three (3) counties and Forest Service. Commissioner Wood seconded the motion. All commissioners voted aye and the motion passed.

Consideration Of Proposal For Gate Canyon Wash Crossings

Commissioner Wood motioned to postpone proposal until we get information back from the Engineer with Bush and Gudgell. Commissioner Peatross seconded the motion. All commissioners voted aye and the motion passed.

Consideration Of Resolution No. 08-16, A Resolution Amending Resolution No. 05-06 Amending The Uniform Fee Schedule For Duchesne County

Deputy Clerk Auditor Judy Mutton joined the meeting at 1:45 P.M...

Attorney Stearmer stated that the fee per hour is the lowest paid person who can do the job but it's the entities call on who can do the job; we want someone who knows where the documents are and what they are looking for. He also recommended changing the language in the starting paragraph of exhibit A.

RESOLUTION #08-16

**A RESOLUTION AMENDING RESOLUTION #05-06
AMENDING THE UNIFORM G.R.A.M.A. FEE SCHEDULE
FOR DUCHESNE COUNTY**

WHEREAS, Duchesne County has previously adopted a schedule for certain fees; and

WHEREAS, it would be in the best interest of Duchesne County to amend the previous adopted fee schedule for fees not established by statute,

BE IT HEREBY RESOLVED by the Board of County Commission of Duchesne County that the following shall be the Uniform Fee Schedule for services provided within the county:

The following attached Exhibit A shall be the Uniform Fee Schedule for services provided within the county.

Dated this 16th day of June 2008.

Attest:

Duchesne County:

Diane Freston
County Clerk-Auditor

W. Rod Harrison
Chair, Board of Duchesne County
Commissioners

Approved as to form:

Kent R. Peatross
Member

Jonathan Stearmer
Deputy County Attorney

Kirk J. Wood
Member

**EXHIBIT A
G.R.A.M.A. Fee Schedule
Public Access**

For the first 15 minutes there is no charge. Thereafter, it will be a minimum of \$15.00 per hour, charged in 15 minute increments or if the salary of the person who fulfills the request exceeds the minimum amount, the charge will conform to the hourly rate of the lowest paid employee with the skills and training needed to fulfill the request. Other charges as provided by State Statute or Local Ordinance.

Xerox copies:

\$.25 B & W 8 1/2" x 11" letter size (ea. side)

- \$.25 B & W 8 1/2" x 14" legal size (ea. side)
- \$.50 B & W 11" x 17" (ea. side)
- \$1.00 Color 8 1/2" x 11" letter size (ea. side)
- \$1.00 Color 8 1/2" x 14" legal size (ea. side)
- \$1.50 Color 11' x 17" (ea. side)
- Faxes:
 - \$ 1.00 In (ea. pg.)
 - \$ 2.00 Out (1st pg.)
 - \$ 1.00 Out (ea. pg. there after)
 - \$10.00 Out of Cont. U.S.A. (1st pg.)
 - \$ 2.00 Out of Cont. U.S.A. (ea. pg. there after)
- Research: Amount determined by the paragraph above.
- Mailing:
 - Cost of record, research time and postage
- Microfilm:
 - \$1.00 Microfilm prints (each)
- Plats/Surveys: (light sensitive papers is an additional \$.40)
 - \$2.00 15' x 17' Small Plat (ea.)
 - \$8.00 24" x 36" Subdivision Plat (ea.)
 - \$10.00 Large Subdivision Plat (ea.)
- Maps:
 - \$10.00 Standard 24" x 36"
 - \$1.50 per sq ft of paper (up to 36" x 44")
- Police/Accident Report:
 - Out to Insurance Co
 - \$15.00 Report Only
 - \$25.00 Whole package
 - \$25.00 Report on CD
 - \$2.00 Photos (each)
- Video and Audio Tape Copies:
 - Amount determined by the paragraph above (minimum of one hour)
- Tax Files:
 - \$60.00 for computer disk
- Voting List:
 - Registered Voter Roll 1/2 cent per name (about \$125.00) for hard copy or \$60.00 for computer disk

Commissioner Wood motioned to adopt Resolution No. 08-16 amending Resolution No. 05-06 amending the Uniform G.R.A.M.A. Fee Schedule for Duchesne County. Commissioner Peatross seconded the motion. All commissioners voted aye and the motion passed.

Consideration Of The Minutes For Regular Commission Meeting Held June 09, 2008
Commissioner Peatross motioned to approve the minutes as corrected. Commissioner Wood seconded the motion. All commissioners voted aye and the motion passed.

Adjournment

Chairman Harrison adjourned the meeting at 4:56 P.M.

Read and approved this 23rd day of June 2008.

 W. Rod Harrison
 Commission Chairman

 Diane Freston
 Clerk/Auditor

*Minutes of meeting taken by BobbiJo Bailey*_____