

**MINUTES FOR REGULAR COMMISSION MEETING HELD JANUARY 07, 2008
BEGINNING AT 1:00 P.M. IN THE COMMISSION BOARD ROOM IN DUCHESNE,
UTAH**

Present

Commission Chairman Kent R. Peatross, Commissioner W. Rod Harrison, Commissioner Kirk J. Wood, Chief Deputy Clerk JoAnn Evans, Deputy County Attorney John Stearmer, and Commission Assistant BobbiJo Bailey taking minutes of the meeting.

Opening Comments

Commissioner Harrison gave the prayer. There were no other comments.

Pledge of Allegiance

Any wishing to participate.

Tax Adjustor

Duchesne County Clerk/Auditor Diane Freston joined the meeting at 1:08 P.M...

The commission reviewed tax adjustments (attached) as presented by Duchesne County Clerk/Auditor Diane Freston. *Commissioner Harrison motioned to approve the tax adjustments as presented. Commissioner Wood seconded the motion. All commissioners voted aye and the motion passed.*

Consideration Of Payment Vouchers

The commission reviewed vouchers #104185 through #104270 dated January 07, 2008 in the amount of one hundred eighty six thousand three hundred eight dollars and one cent (\$186,308.01). The commission also reviewed vouchers #104271 through #104278 dated January 07, 2008 in the amount of twenty two thousand seven hundred and thirty nine dollars (\$22,739.00). *Commissioner Harrison motioned to approve the vouchers as presented. Commissioner Wood seconded the motion. All commissioners voted aye and the motion passed.*

Consideration Of Business License Application For NR Services

Duchesne County Chief Deputy Clerk JoAnn Evens stated that they are a consulting business for oil cleaning and water disposal. *Commissioner Harrison motioned to approve the application as presented. Commissioner Wood seconded the motion. All commissioners voted aye and the motion passed.*

Consideration Of Business License Application For AM Whiting Transport

Duchesne County Chief Deputy Clerk JoAnn Evens stated that they will be transporting goods using one truck throughout Utah, Arizona, Wyoming, and Colorado. *Commissioner Harrison motioned to approve the application as presented. Commissioner Wood seconded the motion. All commissioners voted aye and the motion passed.*

Consideration of Agreements For Legal Services

Attorney John Stearmer stated that there are two agreements for Roland Uresk; Justice Court and District Court. Attorney Stearmer also stated that there is one agreement for Stephanie Miya for District Court and that they are all three year contracts. *Commissioner Harrison motioned to approve the agreements as presented. Commissioner Wood seconded the motion. All commissioners voted aye and the motion passed.*

Consideration of Commission Assignments And Chairman For 2008

(See attached 2008 Assignment sheet) *Commissioner Harrison motioned to approve all assignments listed on the assignment sheet for 2008. Commissioner Wood seconded the motion. All commissioners voted aye and the motion passed.*

Commissioner Wood motioned to appoint Commissioner Harrison as Commission Chairman for 2008. Chairman Peatross seconded the motion. All commissioners voted aye and the motion passed.

Consideration of Resolution No. 08-01 A Resolution Authorizing Continuation Of The Trailer Removal Program In 2008

Commissioner Harrison stated that this is a great program for those residents that have been a banded and is well received by those individuals that have taken advantage of the program.

RESOLUTION NO. 08-01

A RESOLUTION AUTHORIZING CONTINUATION OF THE TRAILER REMOVAL PROGRAM IN 2008

WHEREAS, Duchesne County has offered a junk trailer removal program since the fall of 2004 to encourage property owners to dispose of derelict trailers; and

WHEREAS, the trailer removal program has resulted in the removal of 85 trailers from private property in the county and contributed to aesthetic improvements in those areas; and

WHEREAS, the Duchesne County General Plan calls for beautification of the county and incentive programs to encourage property owners to participate.

BE IT THEREFORE RESOLVED by the Board of Duchesne County Commissioners that:

1. The Trailer Removal Program will be continued for calendar year 2008, funded by the Solid Waste operations budget and be administered by the Community Development Department. Trailers located inside cities and towns within the county and in unincorporated areas are eligible for the program.
2. Property owners applying for the program will be free to choose their own contractor or conduct the trailer removal work themselves.
3. Duchesne County will reimburse applicants \$750.00 for each single-wide trailer (\$500.00 for trailers under 40 feet long exclusive of hitch) and \$1,000.00 for each double-wide trailer removed upon submittal of:
 - a. An application and waiver form;
 - b. Before, during and after photos of the trailer site (before, during and after site visits by county personnel may be substituted).
 - c. Receipt from Blue Bench Landfill demonstrating delivery of trailer debris. Burning of trailers is not permitted unless approved by county fire and state air quality authorities.
 - d. Receipt from a contractor indicating completion of work and payment having been made (unless the work is completed by the property owner).
 - e. A Movable Structure Tax Clearance issued by the Duchesne County Assessor's Office.

PASSED this 7th day of January 2008 by the Board of County Commissioners. Members: Kent R. Peatross, Kirk J. Wood and W. R. "Rod" Harrison. All present and voting in favor thereof.

THE BOARD OF DUCHESNE COUNTY COMMISSIONERS

W. Rod Harrison, Chairman

Attest:

Kent R. Peatross, Commissioner

Diane Freston
County Clerk/Auditor

Kirk J. Wood, Commissioner

Commissioner Harrison motioned to adopt Resolution No. 08-01. Commissioner Wood seconded the motion. All commissioners voted aye and the motion passed.

Consideration of Resolution No. 08-02 A Resolution Establishing Policy And Procedure Concerning Reimbursements For Travel, Mileage, Meals, And Lodging, And The Use Of The County Credit Card

Chairman Peatross stated that this resolution sets the per diem rates for travel, mileage, meals and lodging, and the use of the county credit card.

RESOLUTION NO. 08-02

A RESOLUTION ESTABLISHING POLICY AND PROCEDURES CONCERNING REIMBURSEMENTS FOR TRAVEL, MILEAGE, MEALS AND LODGING, AND THE USE OF THE COUNTY CREDIT CARD

WHEREAS, Duchesne County is a political entity and operates with the use of public funds; and,

WHEREAS, Duchesne Countys' employees travel for county business, that sometimes necessitates them being away from the county for periods of time; and,

WHEREAS, county employees incur expenses for travel, including mileage, meals and lodging; and,

WHEREAS, Duchesne County provides the use of a county credit card to certain employees when they travel on county business; and,

WHEREAS, it is deemed in the best interest of Duchesne County to set forth the policies and procedures relating to reimbursement of travel expenses, including mileage, meals and lodging, and the use of the county credit card.

BE IT HEREBY RESOLVED by the Board of Duchesne County Commissioners that:

1. The Duchesne County Policies and Procedures Manual Section 10, regarding reimbursements be amended as set forth in Exhibit A, attached hereto, and hereby incorporated by reference.

Dated this 7th day of January, 2008.

ATTEST:

THE BOARD OF DUCHESNE COUNTY COMMISSIONERS:

Diane Freston
County Clerk/Auditor

Kent Peatross, Chairman

W. R. Harrison, Member

Kirk Wood, Member

Commissioner Wood motioned to adopt Resolution No. 08-02 as presented. Commissioner Harrison seconded the motion. All commissioners voted aye and the motion passed.

Consideration of Resolution No. 08-03 A resolution Establishing Rate For Mileage Reimbursement

Chairman Peatross stated that this resolution sets the rate for mileage reimbursement and is based on last year's federal rate.

RESOLUTION NO. 08-03

A RESOLUTION ESTABLISHING RATE FOR MILEAGE REIMBURSEMENT

WHEREAS, Duchesne County Policy and Procedures, section 10.1 provide that authorized travel by private vehicle will be reimbursed at the rate set by the county commission; and,

WHEREAS, the Duchesne County Board of County Commissioners, by Resolution No. 06-32 dated the 26th day of January 2006, adopted a mileage reimbursement rate; and,

WHEREAS, the Duchesne County Board of County Commissioners has determined that for budgeting purposes it is proper to consider the rate during budget periods and adopt a rate that is applicable for Duchesne County.

BE IT HEREBY RESOLVED by the Board of Duchesne County Commissioners that:

1. The mileage reimbursement rate for authorized travel in a private vehicle shall be the sum of 48.5 cents per mile.
2. This amount shall be effective for any travel after January 1, 2008.
3. Resolution No. 06-32 shall be repealed as of the date of the adoption of this resolution.

Dated this 7th day of January, 2008

ATTEST: THE BOARD OF DUCHESNE COUNTY COMMISSIONERS:

Diane Freston
County Clerk/Auditor

Kent Peatross, Chairman

W. R. Harrison, Member

Kirk Wood, Member

Commissioner Harrison motioned to adopt Resolution No. 08-03 as presented. Commissioner Wood seconded the motion. All commissioners voted aye and the motion passed.

Consideration Of The Minutes For Regular Commission Meeting Held December 31, 2007
Commissioner Harrison motioned to approve the minutes as presented. Commissioner Wood seconded the motion. All commissioners voted aye and the motion passed.

Adjournment

Chairman Harrison adjourned the meeting at 1:32 P.M.

Read and approved this 14th day of January 2008.

W. Rod Harrison
Commission Chairman

Diane Freston
Clerk/Auditor

*Minutes of meeting taken by BobbiJo Bailey*_____